

**GOAL SETTING COMMITTEE**  
**Wednesday, October 4, 2023 – 3:30 p.m.**  
**Room 1N-142 – 1<sup>st</sup> Floor**  
**and Via Teleconference**  
**Office of Equal Business Opportunity**  
**50 South Military Trail**  
**West Palm Beach, FL 33415**

**MINUTES**

**Members Present**

Tonya Davis Johnson, OEBO  
Irwin Jacobowitz, OFMB  
Melody Thelwell, Purchasing  
Richard Sena, County Attorney  
Brenda Znachko, FDO

**Non-Member Attendees**

Tunde Ayantola, MBCS Company  
Tarquiesha Brown, Randolph Construction  
Tylen Henry, NABWIC  
Ann McNeill, NABWIC  
Darlin K. Pyrtle, 2SBW & Associates  
Javin Walker, 2SBW & Associates  
Alissa Waite, Kimley-Horn  
Bob Schafer, Ranger Construction

**Department Representative**

Holly Knight, ENG  
Krystin Berntsen, WUD  
Nicole Davis, OEBO  
Allen Gray, OEBO  
Megan Harp, OEBO  
Kenisha James, OEBO  
Theresa Lawrence, OEBO  
Terry Newton, OEBO  
Antonia Smith, OEBO  
Yamel Vasquez, OEBO  
Angie Whitaker, OEBO

**I. CALL TO ORDER**

Committee Chair, Tonya Davis Johnson, called the meeting to order at 3:30 p.m.  
Roll called, quorum present.

**II. ADOPTION OF AGENDA**

**Discussion**

Motion by Brenda Znachko to adopt the October 4, 2023 agenda with the removal of Item #3, seconded by Irwin Jacobowitz.

**Motion to adopt the agenda carried 5-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

**III. APPROVAL OF MINUTES**

**Discussion**

Motion by Irwin Jacobowitz to approve the September 20, 2023 minutes, seconded by Brenda Znachko.

**Motion to adopt the agenda carried 5-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

**IV. REVIEW OF PROJECTS**

**Project 1 – 2018104 Okeechobee Blvd. & Haverhill Rd. Intersection Improvements – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (min. 20%) – 2-80.27(1)c.**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Brenda Znachko.

**Motion to accept recommendation carried 6-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Holly Knight	YES

**Project 2 – 23-047 2024 Pipeline Wet Tap & Line Stops Continuing Construction – WUD**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(1)e.**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Brenda Znachko.

**Motion to accept recommendation carried 6-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Krystin Berntsen	YES

**Project 3 – 2023-033174 CM Services for West Administrative Building – FDO**

**Discussion**

**Recommendation: CM/SBE Mentor/Protégé, PPM Attachment 3**

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

**Motion to accept recommendation carried 5-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

**Project 4 — 2023-009548 CM Services for Medical Examiner's Office Expansion – FDO**

**Discussion**

**Recommendation: CM/SBE Mentor/Protégé, PPM Attachment 3**

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

**Motion to accept recommendation carried 5-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

**I. OLD BUSINESS**

None.

**II. NEW BUSINESS**

Krystin Berntsen shared her successes from the 17<sup>th</sup> Annual Palm Beach Partners Business Matchmaker Conference. Tonya Davis Johnson thanked Ms. Berntsen for her feedback.

**III. COMMITTEE COMMENTS**

None.

**IV. DIRECTOR'S COMMENTS**

None.

**V. PUBLIC COMMENT**

None.

**VI. ADJOURNMENT**

The meeting adjourned at 3:45 p.m.